

SAINIK SCHOOL SAMBALPUR (ODISHA)
CLEARANCE CERTIFICATES – STUDENTS

School Admission No -

Name:

Class-

Sec -

House -

Reasons for clearance (delete whichever is not applicable) :-

- (a) On transfer to Sainik School _____
- (b) On withdrawal from the school due to: **On Parents Request/**
- (c) On completion of studies Class-XII: _____
- (d) Ineligible for Readmission at Class-XI: _____

Dated:

PRINCIPAL

NOTE : This certificate must be completed and submitted to the **PRINCIPAL through VP & AO** on _____ (Dues, deficiencies to be mentioned on reverse of this page).

(MENTION ITEMS LOST & DUES ON THE NEXT PAGE)

SL.NO	DEPARTMENT/INCHARGES/LAB/STORE I/Cs	SIGNATURE
1.	SENIOR MASTER	
2.	CLASS TEACHER	
3.	LIBRARIAN	
4.	MASTER I/C TEXT BOOKS	
5.	I/C STUDENTS STATIONERY	
6.	LABORATORY I/Cs	PHYSICS
		CHEMISTRY
		BIOLOGY
		COMPUTER SCIENCE
7.	PTIs /APTC (I/C SPORTS GEAR)	
8.	I/C NCC STORES	TROUP CDR
		I/C NCC PI STAFF OF FICE
9.	HOSTEL SUPDT/ WORD BOY	
10.	TRAINING CLERK	
11.	HOUSEMASTER	
12.	QUARtermaster	
13.	ACADEMICS I/C	
14.	OFFICE SUPDT	
15.	ACCOUNTANT	
16.	ADMINISTRATIVE OFFICER	
17.	VICE-PRINCIPAL	

DEFICIENCIES/DUES TO BE COLLECTED

SECTION	PARTICULARS OF ITEMS	DUES / DEFICIENCIES		SIGNATURE OF I/C
		QTY	AMOUNT	
TOTAL				
WORDS _____				

I hereby accept the above-mentioned dues and deficiencies against me/my ward and authorize the amount to be debited to my credits. I am willing to pay the balance dues in cash. Balance amount if any, on finalization of accounts may be sent to me through Account Payee Cheque in the address shown below.

Dated _____

Signature of Parent/Guardian/Student

Mailing address of the student for future correspondence

Father's Mob No _____

ORDER OF THE PRINCIPAL

Dated _____

PRINCIPAL

This clearance is incomplete without the approval order of the Principal.